

Cabinet

DATE OF MEETING: 2 FEBRUARY 2023

TITLE OF REPORT: COUNCILLOR COMMUNITY GRANT FUND: KING CHARLES' CORONATION

Cabinet Portfolio: Leader

Key Decision: No

PURPOSE OF REPORT

1. To seek Cabinet approval for the use of a Councillor Community Grant ward-based approach to funding local community projects to celebrate King Charles' Coronation in May. The approach recommended is identical to that agreed by Cabinet in 2021 for the Platinum Jubilee.

OFFICER RECOMMENDATION

2. A Councillor Community Grant ward-based approach to funding local community projects to celebrate King Charles' Coronation be agreed in accordance with the principles as set out in Appendix 1.

BACKGROUND

3. In November 2021 Cabinet agreed a pilot Councillor Community Grant ward-based approach to funding local community projects that bring communities together. It was successful rolled out to support the Queen's Platinum Jubilee.
4. The same principles are now proposed to support community projects to celebrate King Charles's Coronation in May. It is anticipated that ceremonial, celebratory and community events will take place over the Coronation Weekend between Saturday 6th and Monday 8th May 2023.

PROPOSAL

5. The scheme (set out in Appendix 1) is a Ward based approach for deciding applications for funding, rather than providing funding to individual members. This helps the pooling of funds to support more expensive projects that could have greater impact within the community. However, where Members cannot agree within a Ward on the applications to be supported, each Member may take responsibility for a third of the total Ward funding.
6. The scheme, if agreed by Cabinet, would be open for bids until the 31 March 2023.

CORPORATE GOVERNANCE CONSIDERATIONS

7. This proposed scheme fully supports The Hart Vision 2040 ambition which is to continue to build a sense of community, reducing social isolation, celebrating our diversity and through this increasing community connectedness and resilience.

Service Plan

- Is the proposal identified in the Service Plan? No.
- Is the proposal being funded from current budgets? Yes

- Have staffing resources already been identified and set aside for this proposal? No.

Legal and Constitutional Issues

8. The proposed Councillor Community Grants scheme does not present any legal implications.

Financial and Resource Implications

9. The funding for the scheme (£11k) can be sought from existing/proposed budgets.

Risk Management

10. The scheme proposes that Town and Parish councils may apply on behalf of unconstituted community groups, however they may not wish to engage. The careful management of communications will reduce this risk.

EQUALITIES

11. The Councillor Community Grant scheme in this instance would have no negative impact on those protected by the Equality Act 2010 Act. The approach actively encourages applications from organisations who represent minority or vulnerable groups, particularly that improve outcomes for disadvantaged groups and encourage community cohesion.

CLIMATE CHANGE IMPLICATIONS

12. There are no anticipated climate change implications arising directly from the proposed scheme.

ACTION

13. Subject to approval by Cabinet, all Ward Members, will be advised of the opportunity to encourage local community action.

Contact Details: Daryl Phillips, Chief Executive

APPENDIX 1: Councillor Community Grant Scheme Guidance

**Hart District Council
King Charles' Coronation
Councillor Community Grant Scheme Guidance**

Hart District Council has agreed to set up a grants fund to recognise
KING CHARLES' CORONATION

The official 4-day celebration weekend will take place over the Coronation Weekend between Saturday 6th and Monday 8th May 2023

For each District Council Ward a total of £1000 grant funding is available.

Grants can be made for a maximum of £1000, per Ward for example just one successful grant application, or a number of different applications can be made and awarded, up to a total of £1000 for that Ward area.

Basic rules of the scheme

- Projects must benefit the communities in the councillor's ward and directly deliver towards the celebration of the Coronation in that area.
- The minimum grant is £100 and the maximum £1,000 in total for each Ward
- Applications to this grant scheme will be considered by all Ward members together.
- In the event that Members within a Ward are unable to reach consensus on which applications to support, Members within a Ward may agree to split the grant funding, allocating £333.33 per Ward Member
- Applications will be considered and awarded on a first come, first served basis.
- Funding applications cannot be retrospective, and no organisation should commit themselves to any spending before any final decision is made
- If the application is successful, you will have to provide evidence of the spend/receipts and photographs as appropriate.

Applications will be assessed on their individual merits and against the criteria within this guidance.

1. Hart District Council Councillor Community Grants will be offered to properly constituted community groups and Parish and Town Councils within Hart District on a Ward by Ward basis. Parish and Town Councils can collaborate with local unconstituted groups and apply on their behalf.
2. The closing date for this Grants scheme is when all funds have been allocated or 31st March 2022, whichever is sooner.
3. The expectation is that events will take place on Coronation Weekend between Saturday 6th and Monday 8th May 2023
4. Applications will be considered on their own merit as they are received by the Ward Councillors and applicants should be notified of the decision within 14 days of receipt.
5. All projects must demonstrate a clear link to the King Charles' Coronation Celebrations and actively benefit Hart residents, promoting access for all and community wellbeing.
6. Funding will not be granted towards firework displays.

7. Applications demonstrating that Hart District Council funding is matched funded pound for pound by other funds will be given greater weight. All applicants will need to show they have a bank account in place to process the grant.
8. All community events must, in some way, acknowledge Hart District Council's contribution and are encouraged to do so on any publicity material, or social media used to promote the event.
9. Advice about obtaining public liability insurance, licences etc may be sought from Town and Parish Councils and Hart Voluntary Action (HVA).
10. Ward Councillors must advise Hart District Council of any successful applications and bank details to enable payment.
11. Any grant funding unspent or uncommitted on 9 May will return to the respective Council's budgets.

Who or what is not eligible under this scheme:

- Applications from
 - Other public sector bodies (excluding Town and Parish Councils) or the delivery of any statutory obligations
 - Individuals (including making payments to individuals on behalf of community groups)
 - Private businesses or political or lobbying groups
 - Organisations who operate a grant scheme of their own or who budget for giving grants/donations as part of their annual budget
 - Nationwide organisations (with the exception for nationwide organisations based in Hart who will deliver the output solely to the benefit of Hart residents)
- Applications which contribute to the core/recurring revenue costs like salaries, rent, rates or ongoing hire fees of organisations
- Applications on behalf of third parties (with the exception of Town and Parish Councils on behalf of unconstituted community groups)
- Projects that don't align with the Council's equalities objectives and/or the Equality Act 2010 or seeks to 'pre-discriminate' certain members of the community
- Projects that will only benefit a small number of individuals (it must benefit a minimum of 5 or more people and greater weight will be given to projects that bring whole communities together, no matter the size of that community)

**Hart District Council
King Charles' Coronation
Councillor Community Grant**

APPLICATION FORM

1	Name of Organisation	
	Project title	
2	Applicant details:	
	Name	
	Position in Organisation	
	Telephone	
	Email	
3	Organisation details:	
	Address	
	Telephone (if different from above)	
	Email (if different from above)	
	Organisation type	
	Charity/Company number	
	What does your organisation do?	
	If successful, please name the organisation that will receive and hold the funds	

4	Name of <u>Ward area</u> you are requesting funding from	Amount of funding requested (maximum of £1,000 per Ward)

5	Please describe your Coronation project

6	What value will your project add to the local community?
7	How many people will benefit?
8	Can you demonstrate any long term benefit from the event?
9	If you feel your project is beneficial to the environmental, please explain how.
10	How will you measure the impact your project has made?
11	Any additional supporting information:

Please note:

Greater weight will be given to applications which

- a. Benefit whole communities and
- b. Are able to be part funded from other sources
- c. All successful applications must in some way acknowledge Hart District Council's contribution are encouraged to do so on any publicity material, or social media used to promote the event

A condition of any successful applications is the requirement to provide evidence of spend through the provision of receipts etc.

12	<u>Project Cost Breakdown</u>	
	Please use the tables below to list the income and expenditure expected for this project. <u>Your total expenditure should match your total income. Please provide evidence of the costs listed below</u>	
	Expenditure (please list all costs for this project):	
		£
		£
		£
		£
		£
		£
	Total project cost:	£

Income (please list all income including grants, sponsorship, subscriptions, in-kind support, match funding etc and please indicate whether the funding is confirmed or pending):	
<i>Hart Councillor Community grant (if successful)</i>	£
	£
	£
	£
	£
	£
Total project income (must match total project cost):	£

Does your organisation work with children or vulnerable adults?	
Does your organisation have a Safeguarding Policy? If yes, please state when it was last updated/adopted.	
If your organisation does work with children, or vulnerable adults but you do not currently have a Safeguarding Policy in place, you will need to contact our Safeguarding Lead (Rachel Wilkinson) regarding adopting one in line with the council's.	